



**BOXLEY PARISH COUNCIL**  
[www.boxleyparishcouncil.org.uk](http://www.boxleyparishcouncil.org.uk)

Beechen Hall, Wildfell Close, Walderslade, Chatham, Kent. ME5 9RU  
☎ 01634 861237 ☒ clerk@boxleyparishcouncil.org.uk

**Clerk** Mrs Daniela Baylis     **Assistant Clerk** Mrs Melanie Fooks

## **A G E N D A**

**To All Members of the Council, Press and Public**

**Members are hereby summoned, and notice is given that a Meeting of the Parish Council will be held on Monday 7 December 2020. Due to the current situation this will be a virtual Teams meeting and anyone wishing to 'attend' needs to contact the Parish Office for information on how to join.**

**1. Apologies and Non Attendance**

To receive apologies from members unable to attend

**2. Declarations of Interest, Dispensations, Predetermination or Lobbying**

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda.

**3. Presentation** (Page 3)

Alister Hume of Hume Planning and Kevin Attwood regarding the creation of a Garden Settlement at Lidsing

**4. Minutes of the Parish Council Meeting 2 November 2020**

To consider the minutes and if in order sign as a true record (pages 3-5) .

**5. Matters Arising From the Minutes**

4.1 Minute 3407 Item 17: Network Rail's use of Franklin Drive. There was a site meeting on the 17<sup>th</sup> November 2020 with Network Rail's Land Agent, the Project Manager, Site Manager, one other representative from Network Rail, Cllrs V Davies and C Sheppard and the Clerk. All aspects of the use of the play area were discussed. They will not need to remove any play equipment but will instead fence it off to protect it. The playground will need to be closed. We have asked for the original gate to be reinstated and if the ivy damaged fence could be replaced. Network Rail will also look at alternative sites. A draft Licence Agreement will be sent for PC approval before any work takes place.

4.2 Any other matters arising from the minutes.

**6. Crime Report and Police Issues**

Crime report (page 5)

**7. Adjournment to enable members of the public to address the meeting**

**8. Draft Minutes of Recent Committee Meetings**

The following have been previously circulated:

7.1 Environment Committee Meeting 2 and 9 November 2020

7.2 F&GP Committee Meeting 16 November 2020

**9. Finance**

9.1. Payments made out of meeting 29.10.20 – 30.11.20. See report (page 6-8).

9.2. Receipts for the period. 29.10.20 – 30-11.2020. See report (page 8-10).

9.3. Account balances report (page 10).

**10. Policies and Procedures** none on this Agenda

**11. Reports from Councillors/office**

Members/staff who have attended any meeting on behalf of the parish council are invited to give a summary.

**12. Reports from Borough and County Councillors**

Our Ward councillors are invited to report and discuss matters affecting the parish.

**13. Grant Applications**

None received

**14. Sale of Wildfell Close**

No further information to report

**15. Covid-19 – (Page 5-6)**

**16. Draft Licence Agreement with Network Rail for the use of the Franklin Drive Play Area.** Documents to follow

**17. Matters for Decision**

To consider issues such as attendance at meetings etc.

**18. Correspondence**

To consider any received.

**19. Matters for Information**

To consider any received.

**20. Items for Next Agenda**

Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 15 January 2021.

**21. Next Meeting**

25 January 2021

*Daniela Baylis*

Daniela Baylis  
Clerk to the Council.

Date 30 November 2020

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has power to extend it by 30 minutes.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.